



PUBLIC NOTICE

Federal Communications Commission
445 12th St., S.W.
Washington, D.C. 20554

News Media Information 202 / 418-0500
Fax-On-Demand 202 / 418-2830
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Internet: <http://www.fcc.gov>
<ftp.fcc.gov>

DA 03-812
March 18, 2003

WIRELESS TELECOMMUNICATIONS BUREAU WILL IMPLEMENT ONLINE FILING FOR SHIP EXEMPTIONS IN THE UNIVERSAL LICENSING SYSTEM BEGINNING MARCH 18, 2003.

New manual Form 605 Schedule G will replace Form 820 for manual filings.

As part of an ongoing effort to enhance the Universal Licensing System (ULS), the Wireless Telecommunications Bureau (WTB) will implement Online Filing for Ship Exemptions on March 18, 2003. Online Filing for Ship Exemptions will be based on the new FCC Form 605 Schedule G, which will also be accepted manually.

ULS is the interactive licensing database developed by WTB to process applications and to grant licenses in multiple wireless services. ULS provides fast and easy electronic filing, improved data accuracy through automated checking of applications, and enhanced electronic access to licensing information.

For further information regarding ULS rules and procedures, applicants should refer to the ULS homepage at <http://wireless.fcc.gov/uls>.¹

Overview of ULS SHIP EXEMPTION FILING

Beginning March 18, 2003, licensees of Ship stations requesting Exemptions will be able to file online via ULS or manually using Form 605 for the following:

- Electronic Filing of New Exemptions
- Application Amendments
- Cancellations
- Application Withdrawals
- Requests for Duplicate Exemption Certificates

On March 18, 2003, WTB will begin use of FCC Form 605 (Edition March 2003 or later) for Ship Exemption filings. Form 605 Main Form and Schedule G will replace Form 820 previously used by applicants filing for Ship Exemptions.

All Ship Exemption applications filed on or after March 18, 2003, must have an FRN associated with their valid Ship License. Also, as of March 18, 2003, Ship Exemptions will

¹Additional information can be found in the *ULS Report and Order*. See Amendment of Parts 0, 1, 12, 22, 24, 26, 27, 80, 87, 90, 95, 97, and 101 of the FCC's Rules to Facilitate the Development and Use of the Universal Licensing System in the Wireless Telecommunications Services, WT Docket No. 98-20, *Report and Order*, 13 FCC Rcd 21027 (1998) (*ULS R&O*), *recon.*, FCC 99-139, 14 FCC Rcd 11476. See also "Wireless Telecommunications WTB Announces New Universal Licensing System (ULS) Filing Procedures and Revised Application Forms Effective February 16, 1999," *Public Notice*, February 10, 1999. Applicants can find these documents, all Public Notices, and other documents pertaining to ULS by accessing the ULS homepage at <http://wireless.fcc.gov/uls> and selecting "Headlines" and then "All Releases."

be available to the public via ULS Application and License Search, <http://wireless.fcc.gov/uls>, and Exemption information will be viewable in ULS Query Download and Public Access files.

Filing Procedures

WTB strongly encourages applicants filing for Ship Exemptions to file electronically through ULS or submit a manual copy of Form 605 (dated March 2003 or later) to avoid processing delays. However, use of pre-ULS forms (Form 820) in lieu of Form 605 is permitted for a **six-month transition** period ending **September 18, 2003**; The choice of application form and filing method will affect applications in the following ways:

1. Using ULS Online Filing to submit Form 605 and Schedule G is the most efficient filing method and will result in expedited treatment compared to filing manually.
2. Form 605 filed manually will result in expedited treatment compared to filing old forms or letter requests.
3. Previous forms (Form 820) filed manually are not recommended and will result in slower processing than the options described above. Applicants filing manually using old forms must remember to include their FRN with each application.

For instructions on filing Form 605 electronically through ULS, applicants should go to <http://wireless.fcc.gov/uls>. For instructions on filing Form 605 manually, applicants should refer to the Instructions included with the form.

Pre-ULS Form

BEGINNING WITH RECEIPTS ON OR AFTER MARCH 18, 2003, FOR SHIP EXEMPTIONS, MANUAL FILERS WHO CHOOSE TO USE PRE-ULS FORM 820 MUST USE THE MOST CURRENT EDITION OF THIS FORM, WHICH IS DATED NOVEMBER 2001.

Any pre-ULS form submitted after September 18, 2003, for this service will be dismissed without prejudice.

Fees

Applicants using ULS to file electronically remain subject to application (waiver) fees under Section 1.1102 of the rules, Section 47 CFR § 1.1102. ULS, however, simplifies the process of submitting fees to the FCC and greatly reduces the potential for applicants to submit insufficient fees. When applicants submit their application online, ULS will assign a file number and show the correct fee amount due and the payment type code on a confirmation screen. Clicking on the "Form 159" button will display an FCC Form 159 with pre-filled information.

Electronic filers have the option either to pay by mail or to pay online using a credit card. Click the "Pay Online Now" button to pay online by credit card and expedite processing of the application. Electronic filers who wish to pay by mail may click on the "Printable Form 159" button to print the pre-filled Form 159, which should then be mailed with the appropriate payment to the Commission at the address specified below.

If problems arise while trying to print the pre-filled FCC Form 159, applicants should call the FCC Technical Support Hotline (see the contact information below).

Application and Payment Addresses

Where to Send Payments for Electronically filed Applications:



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<ftp.fcc.gov>

Federal Communications Commission
ULS Electronic Filings
P.O. Box 358994
Pittsburgh, PA 15251-5994

Manually filed applications that require fees should be sent to:

Federal Communications Commission
ULS Application Processing
P.O. Box 358130
Pittsburgh, PA 15251-5130

Manually filed applications **that do not require fees** should be sent to:

Federal Communications Commission
ULS Application Processing
1270 Fairfield Road
Gettysburg, PA 17325-7245

For Information or Assistance

For general information about ULS, including answers to frequently asked questions (FAQs) in regard to submitting applications, finding the status of pending applications, and searching the ULS database, the FCC recommends first consulting the ULS homepage at <http://wireless.fcc.gov/uls>. Those individuals having specific questions not addressed on the homepage may contact Technical Support staff via phone or email as described below.

FCC Technical Support Hotline: Call 202-414-1250 (TTY 202-414-1255), or send e-mail to ulscomm@fcc.gov. Contact the Technical Support Hotline with questions concerning computer access to ULS, FRNs, file uploads, or submitting attachments. The hotline is available Monday-Friday from 8 a.m. to 6 p.m., Eastern Time (except federal holidays).

To provide quality service and ensure security, all calls to the hotline are recorded.

For further information, contact Ghassan Khalek of the Policy and Rules Branch, Public Safety and Private Wireless Division, Wireless Telecommunications Bureau at (202) 418-0680, TTY (202) 418-7233, or via email to gkhalek@fcc.gov.